

ASCENSION CATHOLIC SCHOOL EXPECTATIONS MATRIX

	Classroom	Cafeteria	Bathrooms	Hallways	Buses	Recess
Respect	<ul style="list-style-type: none"> • Follow directions • Raise your hand to be recognized • Use appropriate language • Use an appropriate tone • Keep your hands & feet to yourself 	<ul style="list-style-type: none"> • Follow directions • Listen to adults • Exhibit good table manners • Keep food on your plate or in your mouth • Keep food in cafeteria 	<ul style="list-style-type: none"> • Respect the privacy of others • Keep the facilities clean 	<ul style="list-style-type: none"> • Keep hands & feet to yourself • Observe personal space • Listen to adults in hallway • Use your quiet inside voice 	<ul style="list-style-type: none"> • Follow directions • Wait in line • Listen to the bus driver • Share seats • Use appropriate language 	<ul style="list-style-type: none"> • Follow directions • Stay in designated play area • Show good sportsmanship • Take turns
Responsibility	<ul style="list-style-type: none"> • Employ active listening • Participate actively 	<ul style="list-style-type: none"> • Stay in designated area • Clean up your eating area 	<ul style="list-style-type: none"> • Do your business & leave • Flush the toilet • Throw trash in appropriate receptacles • Wash hands 	<ul style="list-style-type: none"> • Go straight to your destination • Pick up litter 	<ul style="list-style-type: none"> • Stay seated while the bus is moving • Keep your body and belongings inside the bus 	<ul style="list-style-type: none"> • Use your mind and not your fist. Talk to an adult to solve problems • Play gently • Keep hands, feet, and objects to yourself • Share equipment
Safety	<ul style="list-style-type: none"> • Keep your hands & feet to yourself • Remain in assigned location 	<ul style="list-style-type: none"> • Wait in line for your turn 	<ul style="list-style-type: none"> • Report problems, vandalism, etc. 	<ul style="list-style-type: none"> • Walk on the right • Wear appropriate shoes at all times 	<ul style="list-style-type: none"> • Enter and exit in an orderly fashion • Stay in your seat • Report any incidents 	<ul style="list-style-type: none"> • Enter and exit the building in an orderly fashion • Report any incidents • Use equipment correctly and safely

Ascension Catholic School Discipline/Referral Levels

	Level 1 (Non-referred/Non-recorded)	Level 2 (Non-referred/Recorded)	Level 3 Major Violations (Referred/Recorded)	Level 4 Illegal Violations (Referred/Recorded)
	<ul style="list-style-type: none"> ▪ Running ▪ Loud voices/yelling ▪ Off-task behavior ▪ Name calling ▪ Noise making ▪ Insubordination ▪ Out of seat ▪ Missing homework ▪ Disruptive ▪ Breaking cafeteria rules ▪ Breaking playground rules ▪ Inappropriate behavior in the bathrooms ▪ Chewing gum or eating candy 	<ul style="list-style-type: none"> ▪ Lying/cheating ▪ Indirect, inappropriate language/gestures ▪ Inappropriate dress ▪ Spitting ▪ Third Level 1 Offense ▪ Direct, inappropriate language/gestures ▪ Overt defiance ▪ Property destruction/misuse ▪ Theft ▪ Skipping class ▪ Reference in conversation, writing or pictures to weapons or acts of violence ▪ Taking pictures/video without consent 	<ul style="list-style-type: none"> ▪ Fighting/physical aggression ▪ Harassment/bullying ▪ Forgery ▪ Internet misuse/cyberbullying ▪ Third Level 2 Offense 	<ul style="list-style-type: none"> ▪ Drug use/possession ▪ Weapon use/possession ▪ Truancy ▪ Arson ▪ Bomb threat ▪ Extreme property damage/vandalism ▪ Combustibles ▪ Assault/threats

Ascension Catholic School Discipline Process

	Level 1	Level 2	Level 3 Major Violations	Level 4 Illegal Violations
Addressing the Behavior	Teacher-handled The teacher addresses the behavior using classroom management strategies, redirection.	Teacher-handled The teacher addresses the behavior using logical consequences and redirection (apology of action, take a break, or loss of privilege, etc.).	Office-managed Send the student to the Dean of Students to address the behavior.	Office-managed Send the student to the office where the principal will address the behavior.
Forms	No form- Incidents can be noted and shared with student success team (SST) and/or others when necessary.	Note Home- The teacher sends a note home with the student to be signed, and teacher also calls parent/guardian. <u>Turn a copy in to the Dean of Students after it gets signed.</u>	School Referral- Send a referral form with as much information as possible to the Dean with the student(s).	School Referral- Send a referral form with as much information as possible to the Dean with the student(s).
Recess/ Lunch Plan	Supervising adult will address/correct behavior.	Supervising adult notifies primary teacher who sends note home. Primary teacher needs to be informed of the offense and consequence.	Supervising adult will send the student(s) to the Dean.	Supervising adult will send the student(s) to the Dean.